

Title Process Maintenance Technician

Reporting to: Head of Engineering

Role and Responsibilities

- Perform daily operations, maintenance and repairs on manufacturing equipment and in a GMP environment with minimal supervision.
- Ensure safe and efficient hands-on maintenance of all plant manufacturing equipment and related support equipment with strict adherence to SOP's, GMP, and quality standards
- Identify any off-nominal conditions with mechanical equipment and mechanical troubleshooting of manufacturing/utility equipment in a clean room environment.
- Perform daily Work Orders and PMs and efficiently coordinate the workflow and documentation of PMs and WOs.
- Troubleshoot the electrical equipment during off-nominal conditions; locate
 the source of trouble and make/arrange for all necessary repairs; this includes
 generating and completing critical systems change control and interact with and
 oversee contractor/vendor work.
- Adhere to and remain current in assigned plant and department SOPs and required trainings as related to positional and department responsibilities; maintain an upto-date training file to ensure compliance.
- Follow safety rules and ensure compliance; specifically, responsible system repairs, upkeep, maintenance and operations managed within regulating agencies.
- Interpret P&IDs, equipment/system layouts, wiring diagrams and specifications in planning and performing maintenance and repairs.
- Ensure a safe work environment is maintained through adherence to safety guidelines and policies.
- Provide technical support at customer sites for sister companies within Technopath group.

Qualifications

- Formal Engineering qualification requirement (Diploma or equivalent) with 3-5 years' experience in a similar role and/or Qualified to National Craft Standard.
- Experienced in electric/pneumatic & mechanical systems with good logical troubleshooting skills

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- Ability to work with the minimum amount of supervision
- Flexible to support Production outside of core hours.
- Strong interpersonal skills and the ability to communicate well both verbally and in writing.
- Good administrative PC skills, (e.g. Outlook/Word/Excel/Powerpoint)
- · Ability to take ownership and deliver results
- Experience in GMP & GDP environments
- Experience in Lean manufacturing environment
- Experience in drafting protocols, reports and execution
- Some occasional travel may be required
- Ability to work well within multi-discipline/function teams
- Project management experience is desirable.
- Experience of working in an ISO 9001, ISO 13485, IMB / FDA regulated environment is desirable.

Summary:

 Responsible for providing operational, maintenance and troubleshooting support for manufacturing process area maintenance through strict adherence to Standard Operating Procedures (SOPs) and cGMP's.

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