



TECHNOPATH
CLINICAL DIAGNOSTICS

Title: **Production Team Lead**

Area: **Production**

Reporting to: **Production Manager (Fillpack/Components)**

Job duties and responsibilities

- Review any training gaps and ensure that a robust cross training plan is in place within the team. Organise relevant training and coaching sessions with your team and ensure that all training documentation is completed and filed in a timely manner.
- Lead the implementation of continuous improvements in your area and continually improve communications through delivering the utilisation of all other relevant CI tools.
- Foster a team culture where standardised procedures are adhered to at all times.
- Co-ordinate the day to day activities to ensure production metrics/targets are met consistently communicate performance through tier process.
- Promote a safety culture within your team through leading by example and ensuring that all Health & Safety procedures/cultures are adhered to and EHS regulatory compliance standards are met.
- Promote the escalation of safety incidents, near misses and good saves within your team.
- Co-ordinate and strive to meet excellent GMP/GDP and housekeeping to ensure excellent standards are maintained.
- Assist in the measuring, monitoring and control the key parameters that drive the team's performance in its KPIs as agreed with the Production Manager.
- Raise awareness among your team of the actions they can undertake to deliver improvements in this area e.g. Housekeeping, consumable usage, NCR reductions etc.
- Give clear and consistent guidance and communication to your team on production plans, timelines and quality expectations.
- Promote a culture of excellence by ensuring all product is made to defined quality standards and meets the customer specifications;
- Ensure that the audit standard is maintained on an ongoing basis;
- Ensure all product is processed in accordance with customer specs;
- Delivery of Key Performance Indicators for the area and report on performance of the department with respect to these KPI's on a consistent basis.
- Timely identification and resolution of process and production related problems to ensure downtime is minimised and output volumes are met.
- Completion of work to tight deadlines without compromising on quality of output.



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- Achievement of individual goals and targets.
- Prompt escalation of production/quality issues as required.
- Support to operational and sustainability initiatives.
- Development of effective relationships within your team and across all other departments as required.
- Assist in the identification and Implementation of solutions for internal and external customers within appropriate timelines.
- Adherence to site rules and procedures.
- Allocated projects to be progressed to conclusion within designated timeframes.

Job Requirements

- Relevant third level qualification is desirable;
- 3+ years relevant experience in a manufacturing role with evidence of leadership;
- Capable of understanding the underlying processes across the full remit of the role;
- Strong interpersonal, communication and presentation skills with the ability to build strong working relationships with people;
- Proven record in maintaining safe work environments;
- A positive, can-do, resilient and flexible attitude and self-starting ability with the aptitude to take ownership of tasks and projects as required and see them through to completion;
- Performance driven with a proven track record of achievement, high integrity and capability to exercise sound judgement in decision-making.

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